



Christmas Shoppe 2010



PLEASE READ CAREFULLY

The Christmas Shoppe will be held Tuesday, December 7- Thursday, December 9. NEW THIS YEAR- Parent Night will be held Tuesday, December 7 from 5:30-7ish. Registration forms must be turned in by Wednesday, November 17.

FEES: 10% of sales, minimum of \$5, will go to the media center. There is a \$10 registration fee to reserve your space in the Christmas Shoppe, but this will go towards your 10%, not in addition to it. The registration fee must be paid when the registration form is returned to Mrs. Wilson in the Media Center.

You will provide your own price tags. A sample will be given with this registration form. Please make your tags similar to the example given. Tags that are too small can easily get lost. The tags must have strings and one string must be attached to the article. Do not tape the tag itself to the article. As the people pay, we cut the tag off by the string and keep the tag so we can calculate how much you have sold.

Food Items- There will be 12 slots for food vendors. These slots fill up quickly. Food vendors are limited to bringing no more than 3 types of food items. For example, you could make cookies, sausage balls, and chocolate covered pretzels, but not a fourth kind of food. Each food item for sale must be individually and securely wrapped and tagged. Snap or zip sandwich bags are strongly suggested (or plastic wrap that is taped). The tags must be easy to detach from the food packages (tape or tie the string to the food item). Do not tape the tag itself so that it (or the wrap) would have to be torn to get it off. Food items should be brought and left in a labeled basket or box. Your baskets or boxes will be used to display your cookies, cakes, or candy and to carry them down to the break area.

Other small items should also be displayed in a closed-sided display or in some way that will keep things such as jewelry from jumbling and tangling together. (Jewelry will not be untangled by the workers this year unless we have extra time.)

DO NOT SELL ANY OF YOUR ITEMS EARLY in the hall, lunchroom, or homeroom before you bring them to the Media Center. It is against school policy to sell items at school without School Board permission. Violation of this policy will result in ISS.

Items should not be overpriced. Moderately priced items sell best. Use only standard amounts such as: .25, .50, .75, 1.00, 1.25, 1.50, 1.75, etc.

This makes money changing easy and time saving. Items priced otherwise will not be displayed for sale. We will take every precaution to protect your merchandise; however, we are not responsible for stolen or damaged items.

DEADLINES:

All craft items for sale (not food) must be turned into the Media Center before 9 AM on December 6. There will be no pre-sales. Bring food items in on Tuesday morning, Dec. 7th, between 7:30-8:00 A.M. Check each afternoon to see if you need to bring more food items the following day. Replenished food items must be turned in each morning by 8:00 A.M. Items MUST be tagged.

Participants are limited to students, faculty, and staff of Bremen Middle School and Bremen Academy. (Students' parents may help them.)

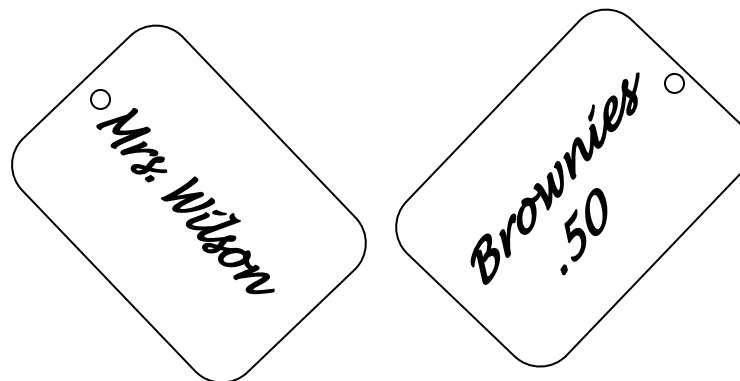
It takes much work and planning to get the Christmas Shoppe in place. Do your part by observing deadlines. The Christmas Shoppe is a convenient way for students and staff to buy Christmas gifts. It is also a good way for creative students and staff to earn money for Christmas gifts. If you need some ideas, there are craft books available in the Media Center.

REMEMBER: Crafts and food must be of good quality. Make sure you are proud of what you sell- no crumbs falling out or crafts falling apart. Do not overprice. (Example: Do not sell 2 small cookies for .50 cents. Make it 2 large ones, or 3 medium size.)

If you have hanging items, don't forget to already have them on hangers. Bring a portable rack if you have one. If you are making Christmas ornaments you may want to bring a small artificial Christmas tree to display them on.

CHECKLIST:

1. _____ Register by Wednesday, November 17th.
2. _____ Pay \$10.00 registration fee by Wednesday, November 17th.
3. _____ Craft items in by Monday, December 6st.
4. _____ Food items for each day in by 8:00 A.M.
5. _____ Christmas Shoppe opens at 8:30 on Tuesday, Dec. 7th.
6. _____ All unsold items need to be picked up by Friday afternoon, Dec. 10th.
7. _____ Money for the week will be given to you the following week.- All money each day must be turned into the office and reissued to us for distribution the week of Monday, Dec. 13th.



If you are interested in volunteering to help work the Christmas Shoppe please contact Stephanie Pelt at 770-537-6478 or yellowstone28@charter.net .