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# Bremen City Schools Afterschool Program

206 Lakeview Dr.  
Bremen, GA 30110

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*Melanie Coggins*  
*ASP Director*

*JES 2018-2019*

*678-630-2667*

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Dear Parents,

Welcome back to school!! I am thrilled to be the Afterschool Program Director again this year. This is my 5<sup>th</sup> year with ASP!! Throughout the year, if you have any questions or concerns, please direct anything concerning ASP to me, Melanie Coggins.

This year, ASP will continue using the exciting program that incorporates a rotation schedule consisting of three fun areas. The Play Station is where students have the opportunity to learn computer skills in the computer lab located in the Media Center building. The Fun Station is located in room 25 of the 2-3 building and includes different activities daily. Board games, crafts, and science experiments are a few of the awesome activities going on in the Fun Station. Homework help is also available there every day for first through third graders. Lastly, we have the PE Station located in the 2-3 Gym. Kids get to play sports, games, and exercise there. At each one hour station there will be a lead teacher and a helper. My goal is for the kids to have a structured, but fun, atmosphere.

ASP is designed to be self-sustaining, funded entirely by the tuition and fees collected for their use. The one-time registration fee of \$40 for 1 child, \$80.00 for 2 children, and \$100.00 for 3 children will be added to your account upon the students' 5<sup>th</sup> visit per year.

Hourly tuition: Single child: \$5.00 for 1<sup>st</sup> hour & \$3.00 for each additional hour.  
Multi child: \$5.00 for the 1<sup>st</sup> hour & \$2.00 for each additional hour.

### **Important Info:**

ASP is open until 6:00 pm. **There is a late fee of \$2.00 per minute past 6:00.** Please pick up on time. If you pick up past 6:00 pm it could result in loss of services. Statements are sent home every Friday, and they are calculated Thursday through Wednesday. Payments cannot exceed 2 weeks, and balances cannot exceed \$150.00. Failure to comply with ASP guidelines will result in loss of services. You can send payment to the student's teacher, Melanie Coggins, or ASP Bookkeeper. The ASP Bookkeeper will be in the computer lab from 3-6 to collect payments. No one else will be allowed to receive payments. Online payments will be offered again this year. Look for the pay online link on the [Bremencs.com](http://Bremencs.com) home page.

Use the ASP rotation schedule to pick up your child. You can go straight to the location of the students, sign your name, and write the time. Everyone must show their ID when picking their child up. Extra copies of the schedule are provided in each rotation site.

If your child is already attending ASP they can look forward to even more fun activities throughout the year. If your child hasn't attended the program yet, then we invite you to send them one day to try it out by simply contacting me first. Our goal is to offer an organized, fun, and enriching program for kids to enjoy. If you have any questions you can contact us at 678-630-2667 or [Melanie.Coggins@bremencs.com](mailto:Melanie.Coggins@bremencs.com).

Sincerely,  
Melanie Coggins  
Director of Afterschool Programs  
Bremen City Schools