

BREMEN CITY SCHOOLS ADMINISTRATIVE PROCEDURE NON-RESIDENT STUDENTS 2007/2008

A student's residence for school attendance is determined by the residence of the student's parent or legal guardian with whom the student lives. It is not determined by whether or not property is owned within the city nor whether taxes are paid to the City of Bremen by the parents or guardian. Married or emancipated students who reside outside the city limits will be considered as tuition paying, non-resident students even if parents are city residents. Each non-resident tuition student must make application to attend Bremen City Schools and receive written approval from the school to which the student is applying.

Non-resident students may be accepted as tuition paying students in the Bremen schools under the following conditions:

1. Admission is subject to review of all educational records.
2. An interview with the parent and student will be a part of the application process. The principal or his/her designee will conduct the interview.
3. Tuition can be paid in full at registration or divided into two equal payments with the first payment due at registration and the second due by November 15. If tuition for second semester has not been paid in full by December 1, the student will be required to reapply for admission to the Bremen City Schools. Non-payment of tuition fees, late payment, or returned checks are grounds for revocation of tuition status.
4. The amount of tuition is set by the Bremen Board of Education.
5. Tuition will be payable in the sum of **\$1,000 per child** as stipulated in item three. The **multiple family cap is \$2650. Tuition payments should be made at the school in which the child is enrolled except for families with three or more children who may pay at either of the schools. Checks should be made payable to the Bremen City School System.**
6. Out-of-district residents who own property inside the city limits of Bremen will not receive credit against the tuition expense based upon property taxes paid to the City, including school taxes.
7. Students whose legal guardians reside outside the state shall pay tuition of \$6500 at registration or as stated in item three. Subject to other qualifications for non-resident students, students who are residents of nations other than the United States who reside with a family who is a resident of Bremen may be admitted without payment of tuition under recognized foreign student exchange programs.
8.
 - a. Students who live with a parent outside the city limits whose other parent resides inside the city limits, and both parents have joint custody will not pay tuition. Proof of guardianship and custody must be provided to the school. Proof of both parents residency must be submitted.
 - b. If a student's custodial parents or parent reside outside the city limits, and they desire their child/children to attend Bremen City Schools as a resident(s), legal custody of the student(s) must be transferred to a person residing inside the city limits of Bremen. Custodian must provide proof of the child's residency to the school system at the time the child is enrolled.
 - c. If during the school year it comes to the school's attention that guardianship has been misrepresented in order to avoid tuition and that the child attending actually resides outside the city, tuition will become due immediately, or the child will be withdrawn. At this point the child will fall under the admission criteria for nonresident students.
9. In the judgment of the school administrative team:
 - a. The applicant must have a history of satisfactory behavior based on student discipline.
 - b. The applicant must demonstrate average or above academic achievement through a review of educational records and/or standardized test scores.
 - c. The applicant must have a history of acceptable school attendance based on school records. Excessive tardiness will also be considered.
 - d. The Bremen City School System does not discriminate against any student based upon disability
10. Before accepting a non-resident applicant, the principal and superintendent will consider the following factors:
 - a. The Bremen City School System currently has an instructional program that will meet the educational, physical, and emotional needs of the student.
 - b. The school system must be able to:
 1. Accommodate the applicant without placing undue financial burden on the school system.
 2. Accommodate the applicant without experiencing overcrowding in classes that the student would be assigned.
11. Resident students are charged no tuition. However, any student whose parents move their residence from inside the city limits after the school term begins, will be required to make application for admission as a non-resident. It is the parents' responsibility to notify the principal's office immediately when residency or guardianship changes. If the student is accepted as a non-resident, tuition will be based on the date of the change of residence. If a student attends as a non-resident student any day during the month, tuition must be paid for that semester.
12. The school principal has the right to revoke the tuition status of any non-resident student based on any of the following reasons:
 - a. Inappropriate behavior or poor disciplinary record
 - b. Tardiness to school or poor attendance record
 - c. Unsatisfactory academic performance
 - d. Timeliness of tuition payments
 - e. Attempts to circumvent the policies/procedures of the school system
 - f. Any other good and sufficient reason

A student may formally appeal the decision of the principal to the superintendent. There is no appeal beyond the decision of the superintendent. A review will be conducted annually on continued enrollment status. Notification of discontinued enrollment status will be made by June 30 of each year.