

Speech Language Pathologist – Job Description

Reports To: Administrator/Special Education Director

Qualifications:

Complete an approved program at the Master's degree level or higher in Speech-Language Pathology; possess or be eligible for proper certification from the state licensure agency.

Duties:

Complete designated follow-up procedures for students referred for special education service. Develop, implement, monitor and review the Individual Education Program (IEP) of each handicapped student on the caseload, at least annually.

Work with parents in all aspects of their child's educational program and facilitate improved communication skills.

Collect and maintain accurate and descriptive records on all students on caseload.

Provide appropriate speech/language screening and diagnostic service.

Collaborate with regular education and/or special education educators on an ongoing basis.

Refer students to other specialists as needed.

Assure all due process procedural safeguards are afforded students and their parents.

Provide effective therapeutic services according to established program guidelines and through appropriate service delivery models.

Use special methodology for instruction, according to the population needs.

Stay informed on new techniques and methods.

Use carefully designed behavior management strategies, as indicated.

Administer, on an on-going basis, evaluations of student progress towards mastery of established goals and objectives specified by system's recommended program report guidelines.

Serve as a resource to the regular education teachers and administrators regarding the needs of all communicatively handicapped children.

Perform special duties required for meeting the unique needs of specific populations, i.e., lifting physically handicapped.

Possess and maintain valid and appropriate license, certificate and/of credential as may be required for this position.

Follow work scheduling and attendance requirements in a regular, predictable and punctual manner.

Participate in training programs to increase skills and proficiency related to the assignment.

Review current developments, literature and technical source information related to job responsibilities.

Ensure adherence to good safety procedures.

Follow federal and state laws, as well as Board policies.

Perform other duties as assigned.