

School Bus Mechanic – Job Description

Reports To: Transportation Director

Qualifications:

1. Proper certification or equivalent experience and training on school buses.
2. Advanced technical training.
3. Certification by the State of Georgia or equivalent source as a Heavy Duty Truck Mechanic.
4. Positive recommendation by former employer(s).
5. Ability to work as a part of a team approach.
6. Ability to obtain school bus driver certification and all other requirements.
7. Experience with school buses desired.
8. Such alternatives to the above as deemed appropriate by the District.

Duties:

1. Is present at work everyday, on time, and performs all duties as assigned effectively and efficiently.
2. Is neat and professional in appearance befitting the job they provide the school system.
3. Shall exhibit a professional attitude and demeanor at all times in dealing with the board, school administration, fellow employees, parents, students, and the public.
4. Do all work on all diesel/gas engines and related parts of valve train adjustments, engine overhauls, installation of water pumps, compressors, turbo chargers, etc., and seal replacements as long as it is more cost and time effective to do so in-house.
5. Perform routine safety checks as buses are maintained.
6. Cooperate with the head mechanic.
7. Assist other garage operations staff with their work, as time allows.
8. Work as a member of a team.
9. Share the responsibility of maintaining a clean and well-organized area.
10. Report any and all unsafe and hazardous conditions.
11. Other duties as assigned.